THE HAMPTON TOWNSHIP BOARD
REGULAR BOARD MEETING
MINUTES
January 18, 2011 7:30 P.M.

Attendance

Chair	Doug Wille
Supervisor	Donna Otto
Supervisor	Bob Leifeld
Clerk	Jeanne Werner
Treasurer	Leo Nicolai

This meeting was called to order by Doug Wille, Chair at 7:30 P.M. with the pledge of Allegiance to the Flag, using the consent agenda with the exception of approving the claims.

A motion was made by Bob Leifeld and seconded by Donna Otte to approve the routine items on the consent agenda and to approve the balance of the agenda with the exception of the claims. Motion was unanimously passed.

The minutes and the Treasurers report were signed.

A motion to approve the claims number 4383 to 4389 was made by Donna Otto and seconded by Bob Leifeld and unanimously passed. Checks were signed.

ROAD REPORT

Jason Otte was present. There was a lot of snow in the last month. They had just finished pushing back the banks.

PERMITS

James & Leslie Neary were requesting to renew their "future buildable certificate" -26509/26585 Hogan Avenue. **Bob Leiefeld made a motion, seconded by Donna Otto to renew the permit for another year. It was unanimously approved.**

Leslie was wondering if it is necessary to come in yearly to renew. She was wondering about extending the renewal period. The board stated that it's a good idea to renew yearly for then it is on record.

The board had requested the planning commission to meet and review a list of ordinance that the board has put together to make any suggestions on revision. Here is the list of items that were to be reviewed:

Future Buildable-is it possible to renew longer than a year
Feedlot-Setbacks, sludge rules, manure storage
Road Frontage Set Backs-(current 240 feet in front, 140 feet in back)
Sharing Driveways
In Home business-Prohibited by conditional use permits, charge a permit fee
Revisit the # of buildings on 5 acres and prohibiting renting out buildings

Discussion was made on a lot of these ordinances. The board will wait to hear from the Planning Commission on their suggestions on revision.

Doug had requested if there is some way we can put addendums in the ordinance book to keep it updated.

Donna Otto was questioning the pros and cons of being an urban township. Discussion was made by the board and will research.

Interim permits and conditional use permits were discussed. The board discussed the sites that are grandfathered in but some feel they should also have to come in and apply for a permit. If there is any distraction or mining, they need to apply for a permit before operation. Discussion was made on the Beissel's gravel pit. Troy our township attorney stated that even though it has been in existent for so long, the contractor agreed to come in for a permit if the township wanted them to. It was also discussed, if a gravel pit gets over a certain size, it should be required to get a permit as well.

The clerk has brought up to the board the permit fee process. When someone comes to the board with plans to get a permit, they submit the plans and then once the permit is processed, the resident picks up the permit and pays the fee. A problem has a rose in this process. The plans on one of our permits had changed after submitted, so there is a permit fee sitting out there that needs to be paid. The clerk suggested that maybe we should adopt a permit fee down payment. The board advised her to check out what the inspector suggests and bring to the next meeting.

Bob Leifled made a motion to adjourn the meeting and was seconded by Donna Otto. The meeting was adjourned at 8:40 P.M.

Respectfully Submitted;

Jeanne Werner, Clerk
Hampton Township

Date Signed: 2-15-11

Doug Wille, Chair: _____

Jeanne Werner, Clerk: _____

HAMPTON TOWNSHIP TREASURER'S REPORT
February 15, 2011 Meeting (January 2011 Business)

BEGINNING BALANCE:
$198,855.43

INCOME:

Dakota County	$30.67
Wille, Nicolai Filing Fees	4.00
Account Interest	16.57
TOTAL INCOME:	**$51.24**

EXPENSES:

Century Link – Phone	$ 83.71
MN Dept. of Labor	25.86
Otte Excavating – Snow Plowing	9,540.00
Kennedy & Graven – Legal Advice	99.00
CNS Solutions – Website maintenance	50.00
Cannon Falls Beacon – Legal Ads	223.20
MN Spect – Permits	97.13
Dakota County – Township and MAT Dues	779.94
Upper Midwest Mgmt. Jan. & Feb. rent	950.00
Account Service Charge	11.08
TOTAL EXPENSES:	**$11,859.92**

CHECKBOOK BALANCE: **$187,046.75**

Previous check now in: $92.35
BALANCE PER BANK STATEMENT 1-31-2011 $187,139.10

Doug Wille, Chair — Date 2-15-11

Leo Nicolai, Treasurer — Date 2-15-11